

## **Scheduling of Commercial Inspections**

**Building, Plumbing, Mechanical, Gas and Electrical Inspections** are performed by the Building Inspections Department and may be scheduled by calling **751-4444** by 8:00 p.m. the day before the inspection is needed.

Inspections of Fire Protection and Suppression Systems are performed by the Department of Fire and Life Safety and may be scheduled by calling **748-1404** between 8:30am and 5pm at least 48 hours prior to the time the inspection is needed.

The final inspections for Planning, Environmental Engineering, Utilities and Health Departments will need to be scheduled with the individual departments. Inquiries concerning their inspections shall be made as follows:

Planning 748-1050 (Inspections completed within 5 days.)

Environmental Engineering 748-1035 (Inspections completed within 24 hours.)

Utilities 748-1271 (Inspections completed within 48 hours.)

Health 748-1691 (Inspections completed within 48 hours.)

\*Upon completion of applicable work, it may be advantageous to call and request final inspections from these departments in advance of requesting the final building inspection. Doing so will provide these departments with sufficient advance notice to respond so as not to delay the issuance of the Certificate of Occupancy.